



Daffodil Institute of IT

THM Program

Course Name: Basic English Language

Course Code: 510907

Course Teacher: Sabrina Quadir

E-mail: [Sabrina_nu@diit.info](mailto: Sabrina_nu@diit.info) Contact; 01796584546

Course Integrity:

Daffodil Institute of IT is executed to the quality of academic standards, integrity and commitment under National University of Bangladesh. Students are anticipated to adhere to these standards regarding academic integrity and to sustain the strategies of the University in this regards and to dodge such an etiquette which will keep away from suspicions of cheating, plagiarism, misrepresentation of facts or participation in an offense. Academic integrity is a serious of good deeds that can result in expulsion of the Institute.

Objective of the Course:

English language is necessary in case of every kind of communication in our life. In tourism and hospitality sector the use of English gives a vibrant flow of work and the knowledge of expressing the total tourism industry to the tourists. After completing this course students will have a broader knowledge to manage the organizations they will work in future. Therefore, Basic Language is a vital course for the students of business specializing in tourism and hospitality management.

Course Details & Lecture Plan

Grammar:

- Lecture: 01 NU Syllabus, Course Outline & previous years Questions/ Question list
- Lecture: 02 Subject Verb Agreement: Rules related to subject verb Agreement, Exercise on subject verb agreement Noun- Pronoun Agreement,
- Lecture: 03 Structures of Sentences, Framing Question (WH Question)
- Lecture: 04 Suffixes and Prefixes, Antonyms and Synonyms, Changing Word Forms and using them in sentences
- Lecture: 05 Parts of Speech
- Lecture: 06 Verbs (Function), Infinitives, Participles, Gerunds
- Lecture: 07 Five Forms of Verb, Auxiliaries
- Lecture: 08 The passive form of modals and phrasal modals, non progressive passive, Overview of tenses(Structure, Uses)
- Lecture: 09 Voice & Clauses

Lecture:10-11 Right form of verb
 Lecture: 12 Preposition
 Lecture: 13 Articles
 Lecture: 14 Determiners, Adverb, Adjective, Noun-adjective, Headword
 Lecture: 15-16 Correction of Sentence
 Lecture: 17-18 Completing Sentences
 Lecture: 19-20 Combining Sentences
 Lecture: 21 Transformation of sentence

Writing:

Lecture: 22 Paragraph, Essay & Composition Writing (Techniques and Development)
 Lecture: 23-24 Letter Writing (Formal and Informal)

Reading:

Lecture: 25-26 Reading Comprehensions Recognizing Main Idea, Recognizing Supporting Ideas
 Question- Answer from Comprehension, Summery Writing
 Lecture: 27 Sample Question Practice

Books Text Book:

1. Applied English Grammar and Composition By- P. C. Das
2. National University Degree Compulsory English By- Glob Publication, Dhaka

Reference Books:

1. Chowdhury & Hossain, Advanced Learner Functional English.
2. Boeckner, Keith and Brown, Charies P, Oxford English for computing.
3. Wren and Martin, High School English Grammar & composition.
4. Thomson & Martin, A practical English Grammar...

SL	Exam.	Time
1	Mid Term	In between Class No. 12 - 15
2	Final(Internal)	In between Class No. 25 - 30
3	Quiz	After every five lectures
4	Presentation	1 Presentation before Mid Term & 1 Presentation before Final(Internal)

Note: It is subject to change according to the National University.

*****BEST OF LUCK*****